



Village of
Lincolnshire
One Olde Half Day Road
Lincolnshire, IL 60069
www.lincolnshireil.gov



2.1

MINUTES
REGULAR VILLAGE BOARD MEETING
Monday, February 22, 2016

Present:

| | |
|--|-------------------------------------|
| Mayor Brandt | Trustee Feldman |
| Trustee Grujanac | Trustee Hancock |
| Trustee McDonough | Trustee Servi |
| Trustee Leider | Village Clerk Mastandrea |
| Village Attorney Simon | Village Manager Burke |
| Chief of Police Kinsey | Public Works Director Woodbury |
| Village Treasurer/Finance Director Peterson | Community & Economic Development |
| Assistant Public Works Director/Village | Director McNellis |
| Engineer Dittrich | |

ROLL CALL

Mayor Brandt called the meeting to order at 7:00 p.m., and Village Manager Burke called the Roll.

2.1 Approval of the February 8, 2016 Regular Village Board Meeting Minutes

Trustee McDonough moved and Trustee Leider seconded the motion to approve the minutes of the Regular Village Board Meeting of February 8, 2016 as presented. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Leider and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

3.0 REPORTS OF OFFICERS

3.1 Mayor's Report

Mayor Brandt recognized Stevenson High School for state championships in boys bowling and girls fencing. Mayor Brandt noted Stevenson High School boys and girls basketball won state conference.

Trustee Grujanac added the wrestling team currently won their second conference title, the Lakes Division title; four wrestlers went to state and placed fourth in state.

Trustee Grujanac stated Stevenson High School suspended classes for two days for 2,000 students to attend an art festival at the school, better known as Odyssey 2016. Artists from all over the area and Midwest came in for this experience.

Mayor Brandt noted Stevenson High School was ranked #1 public high school on Niche in 2016.

3.2 Village Clerk's Report - None

3.3 Village Treasurer's Report

3.31 Revenues and Expenditures for the Month of January, 2016

Village Manager Burke noted the Revenues and Expenditures for the month of January 2016 have been reviewed and funds appear to be in order.

3.4 Village Manager's Report - None

4.0 PAYMENT OF BILLS

4.1 Bills Presented for Payment on February 22, 2016 in the amount of \$1,586,046.77

Village Manager Burke provided a summary of the February 22, 2016 bills prelist presented for payment with the total being \$1,586,046.77. The total amount is based on \$207,886.29 for General Fund, \$232,452.11 for Water & Sewer Fund, \$340,092.78 for Water & Sewer Improvement Fund; \$24,954.06 for Vehicle Maintenance, \$763,093.75 for Sedgebrook SSA; \$1,219.80 for SSA Traffic Signal; and \$16,347.98 for the General Capital Fund.

Trustee Hancock asked if the payout to City Construction was the final payment. Village Manager Burke stated the current payout is the final related to all the work completed to date. Village Manager Burke noted there will be a brief update in Executive Session regarding the pending claim.

Trustee Grujanac moved and Trustee Servi seconded the motion to approve the bills prelist as presented. The roll call vote was as follows: AYES: Trustees Grujanac, McDonough, Hancock, Leider, and Servi. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. Mayor Brandt declared the motion carried.

5.0 CITIZENS WISHING TO ADDRESS THE BOARD (on agenda items only)

6.0 PETITIONS AND COMMUNICATIONS

7.0 CONSENT AGENDA

7.1 Approval of an Ordinance amending a Special Use for a Planned Unit Development to revise a Comprehensive Sign Package for the CDW Office Center (formerly Tri-State International Office Center) at 25-300 Tri-State International (CDW LLC / GA Tri-State Office Park LLC)

7.2 Approval of an Ordinance granting a Special use and Rezoning from R1 to B1 for a Public School at Half Day School, 239 Olde Half Day Road (Lincolnshire – Prairie View School District 103)

7.3 Approval of an Ordinance Making Appropriations of Sums of Money for all Necessary Expenditures of the Village of Lincolnshire, Lake County, Illinois, for the Fiscal Year 2016 (Village of Lincolnshire)

Trustee Servi moved and Trustee McDonough seconded the motion to approve the Consent Agenda. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.0 ITEMS OF GENERAL BUSINESS

8.1 Planning, Zoning & Land Use

8.11 Approval of a Partial Release of Maintenance and Hold Harmless Covenant for the Sedgebrook Traffic Signal (Lincolnshire Senior Care LLC)

Community & Economic Development Director McNellis provided a brief summary of the request from Lincolnshire Senior Care LLC for release of maintenance and hold harmless covenant for the Sedgebrook traffic signal.

Village Attorney Simon reported the owner of the Sedgebrook property was misidentified in the documents prepared for Village Board review. The name will be corrected and the document will be recorded; no other action is required.

Trustee McDonough moved and Trustee Leider seconded the motion to approve a Partial Release of Maintenance and Hold Harmless Covenant for the Sedgebrook Traffic Signal. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.12 Approval of an Ordinance granting a Special Use for a Public School at Laura Sprague Elementary School, 2425 Riverwoods Road (Lincolnshire – Prairie View School District 103)

Community & Economic Development Director McNellis provided an update from the February 8, 2016 Committee of the Whole Meeting regarding an Ordinance granting a Special Use for Laura B. Sprague Elementary School. Community & Economic Development Director McNellis provided possible tree screening options and fencing options as requested by the Board for the residents. Staff recommends having a meeting with the residents regarding fence compatibility and design so as not to have various designs if residents choose to install fences. A discussion on fence options for the residents followed.

Trustee Hancock asked about the requirements of the Tree Adoption Program and if the location of the proposed trees was specific in the Code. Community & Economic Development Director McNellis stated the Tree Adoption Program is not specific to location but typically only one tree is allowed per lot. Staff is recommending three trees per lot for screening purposes. A brief conversation about the Tree Adoption Program, tree options and locations of the trees for screening followed.

Mr. Derek Gilna, resident of 19 Kings Cross, noted concern regarding traffic and the proposed addition.

Trustee Grujanac requested the letter from Gewalt Hamilton Associates, Inc. dated February 22, 2016 regarding offsite draining be shared with the surrounding residents. Community & Economic Development Director McNellis stated staff would provide copies of the letter to surrounding neighbors.

Mr. Don Matthews, Civil Engineer with Gewalt Hamilton Engineers, representing School District 103, provided an update and response to several questions raised at the February 8, 2016 Committee of the Whole meeting regarding drainage on the school site. Mr. Matthews met on the site with Village staff and confirmed no run-off from the school is going on to the properties south of the school; the drainage on the properties is local drainage from the neighboring residential properties.

Trustee Hancock asked how long the parking lot has existed in the current location, on the south end of the property where there appears to be drainage issues. Mr. Matthews noted aerial photos from 1974 show the parking lot at this location as well as the homes.

Mr. Matthews stated they visited the properties north of the school, on Cornell Drive and it was determined the yards were flat and drainage issues on these properties also is a result of the topography of surrounding properties and not specifically the school. However, when visiting the site with staff, it was determined that in the late 90's/early 2000's a storm sewer was constructed along the south property line. The line was installed with the intention any of the property owners wishing to connect to the storm sewer to improve their drainage be permitted to do so. Mr. Matthews stated he was unaware if the properties actually connected to the storm sewer and if the residents wish to connect they could do so at their own cost to improve the drainage.

Mayor Brandt asked Public Works Director Woodbury if the residents on Cornell were aware they could connect to the storm sewer behind their properties. Public Works Director Woodbury stated the storm sewer installation pre-dates the time he started with the Village so he is not aware if the residents are aware of the storm sewer. Staff will make the residents on Cornell aware they can connect to the storm sewer in their rear yards at their own cost.

The deadline for the Tree Adoption Program was discussed. Village Manager Burke suggested keeping track of the properties, giving them two full planting cycles while extending the 2016 spring deadline. Trustee McDonough suggested providing flexibility within the Ordinance so as not to put conditions on the approval related to the Tree Adoption Program. Village Attorney Simon noted the approval is for Special Use and not for the Tree Adoption Program.

Trustee McDonough moved and Trustee Leider seconded the motion to approve an Ordinance granting a Special Use for a Public School at Laura as

follows: AYES: Trustees McDonough, Grujanac, Hancock, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: Trustee Servi. The Mayor declared the motion carried.

8.2 Finance and Administration

8.3 Public Works

8.4 Police

8.41 Approval of an Ordinance Amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “B” Liquor License Previously Issued to Simon Lin’s Asian Bistro, LLC (Village of Lincolnshire)

Chief of Police Kinsey provided a summary of the request for the Ordinance amending the code cancelling a Class “B” Liquor License previously issued to Simon Lin’s Asian Bistro, LLC due to the restaurant’s recent closing.

Trustee McDonough moved and Trustee Grujanac seconded the motion to waive the first reading for an Ordinance Amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “B” Liquor License Previously Issued to Simon Lin’s Asian Bistro, LLC. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

Trustee Servi moved and Trustee Leider seconded the motion to approve an Ordinance Amending Section 3-3-2-6 of Title 3, Chapter 3 (Liquor Control) Cancelling a Class “B” Liquor License Previously Issued to Simon Lin’s Asian Bistro, LLC. The roll call vote was as follows: AYES: Trustees McDonough, Grujanac, Hancock, Servi, and Leider. NAYS: None. ABSENT: Trustee Feldman. ABSTAIN: None. The Mayor declared the motion carried.

8.5 Parks and Recreation

8.6 Judiciary and Personnel

9.0 REPORTS OF SPECIAL COMMITTEES

10.0 UNFINISHED BUSINESS

11.0 NEW BUSINESS

12.0 EXECUTIVE SESSION

13.0 ADJOURNMENT

Trustee McDonough moved and Trustee Grujanac seconded the motion to adjourn. The voice vote was unanimous and Mayor Brandt declared the meeting adjourned at 7:42 p.m.

Respectfully submitted,
VILLAGE OF LINCOLNSHIRE

Bradly J. Burke
Deputy Village Clerk